

# Athenaum

## Progress Payments

Project Contract		Consulting Engagement		MSA Installments	
Contract					
\$500 - \$1,500	1 installment 100% Deposit, to begin	3 - 4 weeks Engagement	2 installments 50% - Deposit, to begin 50% - upon completion	3-month MSA	3 installments 25% - Deposit, to begin 75% - Paid in equal monthly installments (37.5% per installment)
\$1,501 - \$2,500	2 installments 50% Deposit, to begin 50% upon completion	5 - 23 weeks Engagement	4 installments 25% - Deposit, to begin 25% milestone 1 25% -mileston 2 25% - upon completion	6-month MSA	6 installments 25% - Deposit, to begin 75% - Paid in equal monthly installments (15% per installment)
\$2,501 - \$7,500	3 installments 50% Deposit, to begin 25% at milestone 1 25% upon completion				
\$7,501 - \$15,000	4 installments 25% - Deposit, to begin 25% milestone 1 25% -mileston 2 25% - upon completion	24 - 52 weeks Engagement	Monthly installments 25% - Deposit, to begin 75% - Paid in equal monthly installments	12-month MSA	12 installments 25% - Deposit, to begin 75% - Paid in equal monthly installments (6.81% per month)
\$15,001 +	4 or more installments 25% Deposit, to begin other milestones outlined in project proposal				

### Vendor Services

**1 installment**  
100% due at time of order

Vendor Services include all outsourced products and services, purchased on behalf of your organization.

Including, but not limited to printing, custom photography, stock photography, Fabrication, installation, delivery services, specialized computer programming, subscriptions, and registrations, USPTO fees, and other products and services as requested.